



CHERRIE L. DAVIS

www.CherrieDavis.com

ONSITE DETAILS

Please schedule the AV Sound Check in close proximity to the start time of the keynote, or at an appropriate break in the event. This usually takes about 15 minutes. Cherrie prefers to have access to main floor for audience interaction. Cherrie prefers the use of a confidence monitor, or her laptop in close proximity. Please provide one bottle of water onstage.

AUDIO/SOUND REQUIREMENTS

Please provide:

LCD projector with PowerPoint/Keynote capability. Facility wired for sound/audio.

One hands free wireless microphone.

Cherrie travels with:

A MacBook Pro laptop, one HGA connector, and one wireless remote. VGA & DVI dongle projector adapters.

Cherrie will run her own slides in Keynote software in a 16x9 format from her laptop

STAGE REQUIREMENTS

No lectern or podium. If there is one already on stage, please have the team either remove it or move it to the side of the platform before Cherrie begins.

A tall cocktail round (left corner of stage) for Cherrie's computer.

PRESENTATION DISTRIBUTION/RECORDING

Photographs are permitted with all copies provided to ShiftForward Consulting. Audio/Video recording is granted on a pre-approval basis and with the following stipulations:

- Provide ShiftForward with raw footage prior to production of final video, audio or still photographs.
- All materials must be for internal use only and password protected.
- The videos Cherrie shares in his presentation cannot be recorded and used in your finished product.

Cherrie does not provide a digital version of her presentation for download and/or distribution.